

IOTA Community Schools SY27 Janitorial RFP Bid # 27-ICC01 Q & A

- 1) Will the summer cleaning be priced separately from the floor care services, or will the price be included in the overall annual cost. - Our school year is from July to June, and summer school is held at both schools. Your bid should state 12-month service or 10-month (which should include the cost for cleaning for June and July).
- 2) If a vendor is awarded the custodial contract, how many years will the contract term be approved for? With new vendors, we start with one-year, and next spring, we can negotiate a longer term.
- 3) How many full-time employees are currently assigned to Wooddale Middle School and Bluff City High School? Bluff City (37); Wooddale (37) Home Office Staff (offices inside Wooddale - 28)
- 4) What are the working hours for the (2) day-porters at each location? (Day porter #1 6am-2pm, Day porter #2- 8am-4pm)
- 5) What are the hours for the part-time evening employees at both locations? (4pm-8pm)
- 6) What are the current pay wages for the day porters? We request their pay is a minimum of \$10-16/hr
- 7) What are the pay wages for the evening part-time cleaners? It can be 5-10% more
- 8) Is the daily twenty-seven hours of service intended for both locations combined, or does each location require twenty-seven hours individually? The current hours are Wooddale (34 hours) and Bluff City (23 hours).
- 9) If a vendor is selected, what would the anticipated contract start date be? July 1, 2026
- 10) How many students are at each location ? Enrollment for Bluff City and Wooddale are both 432
- 11) During Winter break, does every classroom, common areas and cafeterias has to be re-scrubbed and new finish applied for both locations? Yes for the cafeteria and hallways (library at Wooddale if needed). Classrooms only during the summer.
- 12) For Summer time cleaning, will the vendor only be allowed 10 hours a day, 5 days a week to perform summer floor care services? Yes, 10 hours per day/ 5 days a week.
- 13) Will the window cleaning be a separate service or shall it be included inside the RFP? For exterior window cleaning, yes. However, we require daily cleaning of the windows for the main office and main entry doors.

14) Is your janitorial company responsible for the following: Trash Bags, Toilet Paper, Paper Towels, Soap for dispensers? [IOTA pays for these supplies.](#)

15) What is the square footage of the building? [Bluff City HS: 79,534 sq ft; Wooddale MS: 184,760 sq ft](#)